



Au Pair-Stay in Germany

- Information for Au Pairs to Germany -

Requirements

- ✓ You are between the age 18 and 26 year old
- ✓ You like children and could handle with them
- ✓ You have basic knowledge of German
- ✓ You are ready to stay for 3, 6 or 12 months with a German family

Tasks

- ✓ In a week, aprox. 30 hours. To looking after children as well as carry out light housework.
- ✓ At least 1 evening in the week to babysit and looking after children in the absence of parents.
- ✓ Further tasks will be arranged in the contracts between you and them.

Au Pair Cost

- ✓ Your flight ticket to and from Germany (aprox. 5000 Namibian N\$ to go and 5000 N\$ return).
- ✓ Cost for Visa (aprox. 600 N\$ till 3 months stay in Germany). Take note that extending your visa in Germany may cost extra further cost while in Germany.
- ✓ Au Pair Afrika fees 1500 N\$ to be paid on the collection of your contract.

Documents to accompany your Application

- ✓ Au Pair Afrika Application form (to be downloaded from our website)
- ✓ Curriculum Vitae (CV)
- ✓ Personal letter to your unknown Host family (in English or German)
- ✓ Some lovely photos
- All documents can be send to us per Email!

In addition to your Application form

- ✓ Valid Passport (Validity at least 6 months over the return date)
- ✓ Driving license (could be an advantage but not a must)
- ✓ Medical Report (complete and signed by a qualified medical Doctor after your checkup)
- ✓ Police clearance
- ✓ Immunization information if at hand, if not, to be carried out before you coming please. It is for your own safety.



Offer from the Host family

- ✓ Your own room within the Host family House as well as free Food and Accommodation
- ✓ Opportunity to visit a foreign language course (German)
- ✓ Au Pair- Insurance (aprox. 40.- €/monthly)
- ✓ Per 6 months stay 2 weeks paid holiday or 1 month in 12 months stay
- ✓ One off day in the week if not two apart from the Sunday which is automatically off
- ✓ In most cases, in case if you have a driving license, a car to be borrowed to take the kids to Kindergarten or to school as well as picking them up from there
- ✓ Monthly pocket money (260.- €)

What we do for you

- ✓ We place you in a screened German Host family
- ✓ Preparing you on what to expect especially life abroad (Germany)
- ✓ On your behalf to process the paperwork and formalities before your travel
- ✓ Helping you with booking your flight and at the end your Au Pair-Insurance
- ✓ Personally assisting during your whole year stay in Germany as an Au Pair via our Agency
- ✓ Take note that we are your first contact person while staying in Germany in case of problems or the Namibian Embassy in Berlin but not in case you change families via another Agency
- ✓ We guarantee, that your Host family pick you up from the airport on your arrival in Germany
- ✓ On your request we will also connect you to other Namibian Au Pair who are also doing Au Pair in Germany like you

The Process

- ✓ As soon as we have received your application form and the necessary required documents from you, only then we will start looking for a suitable Host family for you according to your likes and needs. It is very important for us to select for you a family which fits to you, that why when completing your questionnaire or writing your personal letter to your unknown family to tell nothing but the truth.
- ✓ If a suitable family is found, then we enable the first personal contact by letting you phone or skyping with them.
- ✓ Meaning that now you could call one another or emailing or even skyping to see if you could imagine living together.
- ✓ If you and your future Host family give one another the green light, then we send you the contract as well as the job request, as well as the Medical checkup form.
- ✓ As soon as you have all the documents completed and signed, (including the police clearance as well as the Medical checkup form) sent them back to us per fax or Email so that we could complete the travelling process for you.
- ✓ In addition, we will also do the connection of your Au Pair-Insurance as well as helping you with the booking of your flight and preparing you for your stay in Germany.
- ✓ Before your departure, we will guarantee to have prepared you in and out about living with a foreign family as well as living in Germany in hope to minimize the cultural shock. Of course, we will never guarantee informing on all as the rest you will experience it yourself while living with the family.
- ✓ But in case of upcoming questions and problems we as your contact person will be of your assistance any time during your whole one Au Pair year in Germany unless you change your family with another Agency.